

Report to Council



Date: May 4, 2012
File: 6130-00
To: City Manager
From: Ian Wilson, Park Services Manager
Subject: Kelowna Memorial Park Cemetery Bylaw Update
Report Prepared by: Norm Ryder, Cemetery Manager

Recommendation:

THAT Council receives for information the report from the Park Services Manager, dated May 4, 2012 recommending changes to the Kelowna Memorial Park Cemetery Bylaw;

AND THAT Council gives reading consideration to Bylaw No. 10698 being amendment No. 5 to Kelowna Memorial Park Cemetery Bylaw No. 8807.

Purpose:

Cemetery Bylaw No. 8807 required a number of items to be updated, including the fee schedule. It has been amended to form "Bylaw No. 10698 being Amendment No. 5 to Kelowna Memorial Park Cemetery Bylaw 8807".

Background:

The Kelowna Memorial Park Cemetery Bylaw No. 8807 required a review and update to reflect the five per cent pricing increases approved in the Provisional Budget, new inventory and an updated map of the grounds. Changes in the newly drafted Bylaw No. 10698 include the following:

- Part 1.3 Definitions - Section G3, G4, G5 plot references to inches changed to feet and an additional inventory of 302 double depth lawn crypts known as Section G7 Block 5 added;
- Part 6 - Number of interments amended to allow for two cremation interments in Section G7 Block 5, language changed to allow for Saturday interments;
- Part 9.7 - Replacement Fund language added to allow for the fund to be used for "development or replacement of Cemetery infrastructure";
- Part 10 - Language amended to allow Artificial flowers in Sections of G1, G4 and G7 if the marker has an approved vase permanently installed on its base;
- A revised Schedule "A" written showing the five per cent price increase on all products and services as approved in the Provisional Budget;
- Schedules "B" and "E" amended to include the word ledger in the permit language;

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- Schedule "F" amended to include marker specifications for Section G7 Block 5 Lawn Crypts;
- Schedule "G" was replaced with updated Cemetery map Appendix C (Schedule G) which includes the new lawn crypt Section G7 Block 5;
- Overall bylaw language and grammar has been reviewed, corrected and re-written for clarity.

Internal Circulation:

Communications
Financial Services

Financial/Budgetary Considerations:

Kelowna Memorial Park Cemetery is unique among most municipal cemeteries in that it is operated on a self-sustaining basis, without taxpayer subsidy.

Fees at Kelowna Memorial Park Cemetery have not increased since 2008. Staff completed an analysis of fees at other municipal cemeteries in BC and feel that a 5% increase is appropriate (estimated to increase annual revenue by \$36,700). A portion of the revenue goes towards statutory requirements (\$11,200). Fees will be reviewed again later this year.

Considerations not applicable to this report:

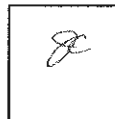
Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Existing Policy
Personnel Implications
External Agency/Public Comments
Communications Comments
Alternate Recommendation

Submitted by:



I. Wilson, Park Services Manager

Approved for inclusion



Joe Creron, Director, Civic Operations

cc: .
John Vos, General Manager Community Services
Joe Creron, Director Civic Operations